Department of Transportation and Communications
PUNONGHIMPILAN TANODBAYBAYIN NG PILIPINAS
Headquarters Philippine Coast Guard
139 25th Street, Port Area
1018 Manila

24 August 2012

HPCG / CG-8

MEMORANDUM CIRCULAR
NUMBER……06-12

VESSEL SAFETY ENFORCEMENT INSPECTIONS

I. AUTHORITY:

A. Republic Act 9993 (Philippine Coast Guard Law of 2009)

II. REFERENCE:

A. DOTC Department Order 2012-01 dated 09 Jan 2012 entitled Mandating the Strict Implementation of Precautionary, Safety and Security Measures to Ensure Safe, Fast, Efficient and Reliable Transportation Services, the Immediate Implementation of Quick Response Protocols, and the Immediate Investigation of Transformation-Related Incidents.
B. Philippine Merchant Marine Rules and Regulation (PMMRR), as amended
C. SOLAS 74/78, as amended
D. MARPOL 73/78, as amended

III. PURPOSE:

This Memorandum Circular prescribes policies for an effective safety inspection of all Philippine-registered vessels engaged in domestic trade calling at any ports in the country to verify their continuing compliance to certain aspect of seaworthiness in accordance with applicable safety standards, rules and regulations and to safe, fast, efficient and reliable conveyance of passengers and cargoes.

IV. SCOPE:

This Memorandum Circular applies to all Philippine-registered vessels engaged in domestic trade to include fishing vessels of 3 gross tonnage and above calling at domestic ports except for ships not propelled by mechanical means wooden ships of primitive build, ships of war and troopships, Government vessels and pleasure yachts not engaged in trade.

V. DEFINITION OF TERMS:

For the purpose of this Circular, the following words and phrases shall be defined as:

Clear Grounds – evidence that the ship, its equipment, or its crew does not correspond substantially with the requirements of the relevant maritime laws or that the master or crew members are not familiar with essential shipboard procedures relating to the safety of the ships or the prevention of marine pollution;

Deficiency – a condition found not to be in compliance with the requirements of the relevant maritime regulations;

Detention – intervention action taken by the boarding team/authority when the condition of the ship or its crew does not correspond substantially with the applicable laws to ensure that the ship will not sail until it can proceed to sea without presenting any danger to the ship or person on board, or without presenting any threat of harm to the marine environment;

Inspection Checklist – a list of documents, equipment, machinery, life-saving appliances and maritime safety devises that should be examined and evaluated by Vessel Safety Enforcement Inspectors while conducting vessel safety inspection.

More Detailed Inspection – an inspection conducted when there are clear grounds to believe that the condition of the ship, its equipment, or its crew does not correspond substantially with the particulars of the certificates.

Philippine-Registered Vessel – All vessels registered in the Philippines.

Seaworthy – ability of the vessel to withstand ordinary stress of wind, waves and other weather disturbances which the vessel might normally be expected to encounter and that the vessels is manned by competent officers and crew.

Stoppage of an Operation – formal prohibition against a ship to continue an operation due to the identified deficiency(ies) which, singly or together, render the continuation of such operation hazardous;

Sub-standard Ship – a ship whose hull, machinery, equipment or operational safety is substantially below standards required by relevant maritime laws or regulations or whose qualification of crew does not satisfy the standard manning requirements;

Valid Certificate – a certificate that has been issued by a cognizant government agency or on its behalf by a Recognized Organization which attests to the substantial compliance of ship, its equipment or crew with the required standards.

Vessel Safety Enforcement Inspection Deficiency Codes – a list of conditions of the vessel, its equipment, and crew that are not in compliance with the requirements of relevant maritime regulations and their corresponding codes that will be used to designate the specific deficiencies appearing in the checklist and EIAR.

Vessel Safety Enforcement Inspectors(VSEI) – duly trained, qualified and authorized PCG personnel task to evaluate and examine the validity of documents of the vessel and crews as well as the over-all condition of the vessel's hull, machinery

VI. GENERAL PROVISIONS:

A. The inspections under this Circular shall include but not limited to the following:

1. Plans for the safe construction repair, modification or alteration of vessels;
2. Compliance to standards of materials, equipment and appliances of vessels;
3. Appropriate classification or categorization of vessels;
4. Safe manning level of vessels;
5. Compliance to loadline and stability requirements;
6. Safety management and operational systems;
7. Security plans and measures implemented by vessels;
8. Observance of proper hull and machinery conditions and maintenance;
9. Compliance to proper admeasurements of vessels, watercraft and similar conveyances.

B. The Vessel Safety Enforcement Inspections shall be undertaken on the basis of:

1. the initiate of the PCG
2. the request of or on the basis of information regarding a ship provided by a Government agency;
3. information regarding a ship provided by a member of a crew, a professional body, an association, a trade union or any individual with an interest in the safety of the ship, its crew and passengers, or in the protection of the marine environment.

C. The inspection shall also be conducted if after the vessel has been subjected to PDI and while underway, supervising events happen that would endanger continuous navigation. In which case the vessel shall be directed to immediately proceed to the nearest possible port of refuge for purposes of conducting more detained inspection.

D. The PCG may suspend, hold, stop or prevent the departure of vessel to ensure compliance with the applicable safety standards, rules and regulations and to prevent it from further presenting danger to the vessel or persons on board or other vessels navigating along its route, or harm to the marine environment.

VII. POLICIES:

A. The Vessel Safety Enforcement Inspection shall be carried out in order to assess whether the ship and/or crew, throughout its forthcoming voyage, will be able to:

1. exercise extraordinary diligence in ensuring the safe, fast, efficient and reliable conveyance of passengers;
2. navigate safely;
3. maintain adequate stability and trim condition;
4. safely handle, carry, secure and monitor the condition of the cargo;
5. maintain all propulsion and proper steering;
6. operate the ship's machineries safely;
7. fight fires and prevent flooding effectively in any part of the ship, if necessary;
8. prevent pollution of the environment;
9. maintain adequate watertight integrity;
10. communicate in distress situations if necessary;
11. provide adequate life saving devices corresponding to its maximum authorized passenger and crew capacity;
12. provide safe and healthy conditions on board;
13. complete officer and adequate crew complement corresponding to the proper observance of appropriate periods of work and rest from work;
14. weather condition does not merit the suspension of the voyage;
15. required operational and emergency readiness standards of crew is met;
16. documentations and certificates are complete and valid;
17. sufficient training of the crew based on actual "Operational Readiness Evaluation" and
18. other analogous circumstances.

B. The inspection shall be guided by the Vessel Safety Enforcement Inspection Checklist applicable to each type of vessel (Form F);

C. The Master or in his absence, the senior deck officer on board, should be notified on the purpose of the visit. He shall provide the Inspection Team information as to the last vessel safety inspection that took place;

D. In the event the inspection is undertaken within the last three (3) months and the corresponding report was found to be satisfactory, no further action should be taken. In case the report shows some deficiencies, the inspection should focus on the remedial actions taken by the Master on the deficiencies noted on the previous inspection. No further action shall be taken if the previous deficiencies are found to have already been rectified. In case the previous deficiencies remain uncorrected, the VSEI shall take note of the deficiencies and required the Master to rectify the same. The corresponding penalty shall be imposed for failure to correct the previously noted deficiency;

E. In the event the ships have not undergone inspection within the prescribed three-month period, the inspection shall proceed to verify all the required certificates/documents and in the conduct of inspection as warranted. If the inspection is satisfactory, the Vessel Safety Enforcement Inspection Checklist (Form F) shall be filled up. Upon completion of the inspection, the Master or senior officer on board shall be furnished with copy of the report.

F. In case the ship is not carrying valid certificates, or if the Inspectors have clear ground to believe, from general impressions or observations on board, that the condition of the ship or its equipment does not correspond substantially with the particulars of the certificates or that the master or crew is not familiar with essential shipboard procedures, a more detailed inspection should be carried out;

G. The Master shall correct the deficiency within a specified time.The Operational restriction or detention of the ship shall be imposed in the interim until the deficiencies are corrected. If minor deficiencies are found but are deemed not to endanger the ship, the passengers/crew on board and the marine environment, the vessel may be allowed to proceed to the next port of call. The vessel shall address the deficiency at the next port. Non rectification of the noted deficiency shall be a ground for holding of departure;

H. In determining whether the deficiencies are serious as to necessitate suspension, stoppage of operation or detention, the ships and/or officers and crew shall be assessed based on the ability to perform or comply, throughout intend voyage, with the following:

1. the ship has valid documentation;
2. the ship has satisfied the minimum Safe Manning Document or the crew requirement per its Certificate of Inspection
3. length and nature of the intended voyage or service;
4. whether or not the deficiency poses a danger to the ship, person on board or the environment;
5. whether or not the appropriate periods of the crew can be observed;
6. size and type of ship and equipment provided, and
7. nature of cargo

I. A combination of deficiencies of a less serous nature shall also warrant the detention of the ship.

J. If a vessel is to be detained due to major deficiencies, the VSEI shall notify the MARINA and Philippine Port Authority of the detention of the vessel.

K. After the VSEI team has completed the inspection, the Master shall accomplish the Certificate of Orderly Inspection (Form B). This will be followed by the proper and courteous departure of the team.

L. The Enforcement Inspections Apprehension Reports EIAR (Form A) on ship with deficiencies/violation should be submitted to CPCG (Attention: DCS for Maritime Safety Services, CG-8), copy furnished the nearest MARINA office for the appropriate action. Same reports are also to be submitted by the VSEI Team to the District/Station and Detachment Commanders concerned.

M. Re-inspection of vessel detained by concerned VSEI, Districts/Stations and Detachments shall be conducted on the date and time requested in writing by the vessels' owner, his authorized agent or the vessel's Master for verification

of the rectification of deficiencies found during the VSEI inspection. No re-inspection fee shall be collected.

N. The Master shall maintain an Inspection Record Book which shall serve as a permanent record of all deficiencies discovered in the course of every inspection.

O. A record book which the master intends to utilize as the vessel's Inspection Record Book shall be submitted to the PCG for accreditation. All entries in the registered record book shall be in chronological order and no page therein shall be removed, deleted or erased. Any correction in the entry therein shall be countersigned by the person making the correction.

P. No accreditation of Inspection Record Book shall be made unless the accreditation fee of Php 500 is fully paid. Such accreditation shall be valid for two years.

VIII. PENALTY CLAUSE:

A penalty of detention and a fine of P100,000.00 shall be imposed upon the Master or ship company for failure to correct major deficiencies that have been noted during previous inspections.

The same penalty shall be imposed for refusal to have the vessel re-inspected despite continuous findings of the existence of clear ground for inspection.

IX. SEPARABILIYT CLAUSE:

Any section or provision of this Memorandum Circular held or declared unconstitutional or invalid by a competent court, shall not affect the other sections or provisions hereof and shall continue to be enforced as if the sections or provisions so annulled or voided had never been incorporation herein.

X. RESCISSION CLAUSE:

This Memorandum Circular rescinds HPCG/CG8 MC 01-98 on Flag State Control Inspection.

XI. EFFECTIVITY:

This Memorandum Circular shall take effect fifteen (15) days after completion of publication in the Official Gazette or in a news paper or general circulation.

Approved by:

EDMUND C TAN
VADM PCG
Commandant, PCG

MAR ROXAS
Secretary, DOTC

U.P. Law Center
Office of the National Administrative Register
RECEIVED
SEP 19 2012
Date: Time:

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FORM A

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

ENFORCEMENT INSPECTION APPREHENSION REPORT (EIAR)

Name of Vessel:		Call Sign:	
Type of Vessel:		MMSI (if Applicable):	
Year Built:		Gross Tonnage:	Deadweight:
Owner/Operator:		IMO Number:	
Date of Inspection:		Place of Inspection:	
Business Address:			

Name of Master: _____ Signature: _____

Type of Inspection: MDSD ☐ PDI ☐ VSEI ☐ ERE ☐

Deficiencies: NO ☐ YES ☐
Ships Detained NO ☐ YES ☐
Supporting Documents: NO ☐ YES ☐

DEFICIENCY ACTION CODES:

- ☐ **VS80 Deficiency Rectified**
- ☐ **VS83 Rectify Deficiency at next port**
- ☐ **VS85 Rectify Deficiency within 14 Days**
- ☐ **VS87 Rectify Deficiency Before Departure**
- ☐ **VS88 Rectify deficiency within 3 Months**
- ☐ **VS90 Detainable Deficiency**
- ☐ **VS95 Others (Specify)**

INSPECTION COMMENTS/ REMARKS

Number of Deficiency	Code	Nature of Deficiency	Reference	Action Taken

Number of Deficiency	Code	Nature of Deficiency	Reference	Action Taken

PCG Unit:_____ Name and Signature:_____

(VSEI Inspector)

Telephone/ CP Nr:_____

Telefax: _____

VSEI ACTION TAKEN:

- ☐ VS33 MARINA/Port Authority informed
- ☐ VS35 MARINA Inspector consulted
- ☐ VS37 Next port informed
- ☐ VS25 Vessel safety inspector/ station/ district informed
- ☐ VS27 Underwater inspection required
- ☐ VS60 Classification Society informed
- ☐ VS65 Investigation for oil pollution

FORM B

_____

_____

_____

CERTIFICATE OF ORDERLY INSPECTION (COI)

THIS IS TO CERTIFY THAT the Vessel Safety Enforcement Inspection (VSEI) team of

_____ with office address at _____
(Coast Guard Station/ Detachment)

contact Nr. _____ boarded my vessel at _____
(Location/ Port)

on _____.
(Date)

The VSEI team is composed of:

1) _____

2) _____

3) _____

4) _____

5) _____

That the inspection was conducted in an orderly manner and without use of force or intimidation upon our persons or property;

That after the conduct of inspection, the team left the vessel without taking any property that is not subject of an authorized seizure and without the proper receipt;

That this statement is being made freely and voluntarily; and

That before I sign this certificate, the contents hereof were all made clear to me.

_____ _____
(Name of Vessel) (Name and Signature of the Master)

FORM-F

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:		MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Passenger Ship Safety Certificate	◯	◯	
4. Cargo Ship Safety Certificate	◯	◯	
5. Cargo Ship Safety Construction Certificate	◯	◯	
6. Cargo Ship Safety Equipment Certificate	◯	◯	
7. Certificate of Public Convenience	◯	◯	
8. Coastwise/Bay & River License	◯	◯	
9. Minimum Safe Manning Certificate	◯	◯	

10. Ship Station License	◯	◯	
11. Document of Compliance	◯	◯	
ITEMS SHOULD BE INSPECTED	**YES**	**NO**	**REMARKS**
12. Safety Management Certificate	◯	◯	
13. Permit to Operate	◯	◯	
14. Certificate of Stability	◯	◯	
15. Coastwise Load line Certificate	◯	◯	
16. Ship Sanitation Control Certificate	◯	◯	
17. Tonnage Measurement Certificate	◯	◯	
18. Domestic Shipping Operations	◯	◯	
19. International Ship Security Certificate	◯	◯	
20. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
21. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
22. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
23. Accreditation Certificate of Chemical Dispersant	◯	◯	
24. Garbage Management Plan	◯	◯	
25. Ships Log Book	◯	◯	
26. Oil Record Book	◯	◯	
27. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	
Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	
Fire Detection / Alarm System for Accommodation and Engine Room	◯	◯	
Fire Detection System for Cargo	◯	◯	

Spaces			
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
ITEMS SHOULD BE INSPECTED	**YES**	**NO**	**REMARKS**
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	
Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. BOAT DECK			
1. LIFE SAVING APPLIANCES:			
Lifeboat:			
➢ make sure grasp are tight and safety pin in	◯	◯	
➢ General Overall Inspection of Hull (more attention)	◯	◯	
➢ If wood or Riveted Aluminium	◯	◯	
➢ Lifting Hooks	◯	◯	
➢ Launching Instruction	◯	◯	
➢ Markings	◯	◯	
➢ Lifeboat Inventory	◯	◯	
➢ Boarding Ladder (also check connection to ship)	◯	◯	
➢ Davits, Falls, Winches	◯	◯	
➢ Emergency Lighting Function Test	◯	◯	
➢ Pinter Release Mechanism	◯	◯	
➢ Rescue Boat (if is a separate boat)	◯	◯	
➢ Others	◯	◯	
Liferafts:			
➢ Davits, wiches functions (if davit launched)	◯	◯	
➢ Date last Serviced	◯	◯	
➢ HRU Fitted/Serviced	◯	◯	
➢ Painters Rigging	◯	◯	
➢ Transportability (if LSA 100%)	◯	◯	
➢ Launching Instructions	◯	◯	
➢ Others	◯	◯	
Lifebuoys:			
➢ Marking	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Lights (if fitted)	◯	◯	
➢ Others	◯	◯	
2. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	
Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	

3. Others	○	○	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	
Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
2. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system			
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):	◯	◯	
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing devices function test	◯	◯	
Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
3. MEANS OF ESCAPE:			
Emergency Lighting Check	◯	◯	
Obstructions	◯	◯	
Marking of route	◯	◯	
Fire Door	◯	◯	
Watertight / weathertight integrity of open hatches and doors	◯	◯	
Others	◯	◯	
4. H.O. REQUIREMENTS:			
Sanitary Accommodation	◯	◯	
Hospital	◯	◯	
Medical Store Check	◯	◯	
Galley Cleanliness and Fire safety	◯	◯	
Store Room	◯	◯	
Accommodation clear of Cargo goods store	◯	◯	
Others	◯	◯	
5. MISCELLANEOUS:			
Engineers and general alarm functions test	◯	◯	
Plans of W/T Compartment and opening controls	◯	◯	
6. OTHERS:	◯	◯	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
Lifebouys	◯	◯	
Forward Liferaft	◯	◯	
Lifejackets (if any stowed here)	◯	◯	
Life rings	◯	◯	
Others	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Fire main check	◯	◯	
Fire hose Boxes / Fire hoses / Nozzles check	◯	◯	
Emergency Fire Pump function test	◯	◯	
Paint Locker Fire Extinguishing System	◯	◯	
Fixed Fire Extinguishing system function check	◯	◯	
Provision of fire control plan in container	◯	◯	
Fireman's outfit (if located here)	◯	◯	
Others	◯	◯	
3. FREEBOARD DECK			
Ventilator condition closing devises	◯	◯	
Air pipes condition, closing devises	◯	◯	
Cargo Hatches coaming closing devises	◯	◯	
Trap Hatches, Check Lock (open) devises ladder steps	◯	◯	
Others	◯	◯	
4. NAVIGATIONAL SAFETY:			
Pilot Ladder, Main Ropes Lighting	◯	◯	
Foremast stays/rigging access for navigation	◯	◯	
Others	◯	◯	
5. OTHERS	◯	◯	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			
Bottom Shell thickness	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
Side Shell thickness	◯	◯	
2. DECKS:			
Deck Plating	◯	◯	
Deck Over Tanks	◯	◯	
Tween Deck	◯	◯	
Wheel Loading	◯	◯	
Superstructure Deck	◯	◯	
Girders	◯	◯	
Brackets	◯	◯	
Hatch Side Girders	◯	◯	
Others	◯	◯	
3. BOTTOM STRUCTURES:			
Center Girder	◯	◯	
Open Floors:			
➢ Center Bracket	◯	◯	
➢ Side Girders / Intercostals	◯	◯	
➢ Struts	◯	◯	
➢ Side Bracket / Margin Plates	◯	◯	
➢ Transverse and Reverse Frames	◯	◯	
Solid Floors			
➢ Plate thickness	◯	◯	
➢ Lightening hole	◯	◯	
➢ Manhole	◯	◯	
➢ Others	◯	◯	
4. FRAMING SYSTEM *(CARGO HOLDS, TWEEN DECK, DECK, FORE PEAK, AFTER PEAK, COFFER DAMS:*			
Longitudinal	◯	◯	
Transverse - *WEB*	◯	◯	
Transverse - *ORDINARY*	◯	◯	
Side Stringers / girders	◯	◯	
Brackets	◯	◯	
5. BEAMS:	◯	◯	
Supporting Structures	◯	◯	
6. PILLARS	◯	◯	
Other attached structural member	◯	◯	
7. WATERTIGHT BULKHEADS AND DOORS:			
Strength of Bulkhead (Plating)	◯	◯	
Stiffeners	◯	◯	
Attachments	◯	◯	
Web Frames and Girders	◯	◯	
Longitudinal Frames *(applicable for tankers or vessels are in need to reduce the free surface correction)*	◯	◯	
Arrangement of watertight BHDS:			
➢ Collision	◯	◯	
➢ After-peak	◯	◯	
➢ Machinery Spaces	◯	◯	
➢ Cargo Holds	◯	◯	
➢ Cofferdam	◯	◯	
➢ Chain Locker	◯	◯	
Watertight Doors:	◯	◯	
➢ Doors used while at sea	◯	◯	
➢ Access doors normally closed at sea	◯	◯	
➢ Doors or ramps dividing large cargo spaces	◯	◯	
➢ Other openings closed at sea			
Superstructures, Deckhouses and Helicopter Decks:	◯	◯	

➢ Side plating	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
➢ Deck Plating	◯	◯	
➢ Transverse Frames	◯	◯	
➢ Longitudinal Frames	◯	◯	
➢ Exposed Bulkheads	◯	◯	
➢ Stiffeners	◯	◯	
➢ Openings in bulkheads	◯	◯	
➢ Doors for access openings	◯	◯	
➢ Safety Net *(for helicopter deck)*	◯	◯	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	◯	◯	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	◯	◯	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	◯	◯	
Hatchways in decks at higher levels	◯	◯	
Hatchways in lower decks or within fully enclosed	◯	◯	
Small hatches on the exposed fore and aft deck	◯	◯	
Miscellaneous Openings in freeboard and superstructure deck	◯	◯	
9. PROTECTION OF SHELL OPENINGS:	◯	◯	
Cargo, Gangway or Fuelling Ports	◯	◯	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	◯	◯	
Securing, Locking and Supporting of Doors	◯	◯	
Securing and supporting devices	◯	◯	
Securing and locking arrangements	◯	◯	
Tightness	◯	◯	
Operating and Maintenance Manual	◯	◯	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	◯	◯	
No Portable Fire-Extinguishers	◯	◯	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	◯	◯	
Fixed Fire Extinguishing System (check alarm)	◯	◯	
Fixed Fire Detection System	◯	◯	
Fire Pumps	◯	◯	
Fire Main	◯	◯	
Remote System for Ventilator Closure	◯	◯	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	◯	◯	
Quick closing valves	◯	◯	
Emergency Lighting	◯	◯	
Means of Escape	◯	◯	
Obstruction	◯	◯	
Marking of Escape Routes	◯	◯	
Engine Logbook not updated	◯	◯	
2. MARPOL:			
Oily water separator 15ppm auto stop	◯	◯	
Bilge Pump operation	◯	◯	
Excess oil in bilges	◯	◯	

Cleanliness of Engine Room	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
Six (6) wooden scupper plugs of various sizes	◯	◯	
Five (5) open ended drum with appropriate sorbent Materials	◯	◯	
NO 3 kilos of Rags/Absorbent Materials	◯	◯	
3. LIFE-SAVING APPLIANCES:			
Life Jackets for Watch keepers	◯	◯	
4. Others	◯	◯	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
Communication with Bridge	◯	◯	
Instruction on the change-over to emergency steering	◯	◯	
Steering gear angle indicator clearly marked	◯	◯	
Grating installed around steering flat	◯	◯	
Emergency Header Tank full	◯	◯	
No Excessive oil leaks	◯	◯	
Emergency Lighting	◯	◯	
Autopilot (instruction and function check)	◯	◯	
Heading Information	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Emergency Fire pump function check (if located here)	◯	◯	
Portable fire extinguisher	◯	◯	
Cleanliness-No paint (or cargo) stowed, heavy items secured safety	◯	◯	
Handrails and non-slip surface	◯	◯	
3. Others	◯	◯	
K. OPERATIONAL ASPECTS:			
1. Launching of Lifeboats	◯	◯	
2. Operation of Radar Equipment	◯	◯	
3. Operation of Radio Equipment	◯	◯	
4. Operation of Steering gears	◯	◯	
5. Fire Drill	◯	◯	
6. Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-1

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (PASSENGER / PASSENGER-CARGO SHIP)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:		MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Passenger Ship Safety Certificate	◯	◯	
4. Certificate of Public Convenience/Special Permit/ Provisional Authority	◯	◯	
5. Coastwise/Bay & River License	◯	◯	

6. Minimum Safe Manning Certificate	◯	◯	
7. Ship Station License	◯	◯	
8. Document of Compliance (1 year from accreditation/100 GT above)	◯	◯	
9. Safety Management Certificate (1 year from registration/100 GT above)	◯	◯	
10. Certificate of Stability	◯	◯	
11. Load line Certificate (15 meters above)	◯	◯	
12. Class Society Certificate	◯	◯	
13. Ship Sanitation Control Exemption Certificate	◯	◯	
14. Tonnage Measurement Certificate	◯	◯	
15. Certificate of Compliance (MC 135 voice tape 20GT-150GT/ MC 72, MC 136 safety film for above 150GT)	◯	◯	
16. Cargo Securing Manual Compliance Certificate (If passenger cargo ship,i.e., RoRo-Passenger/Not applicable to vessels carrying solid or liquid cargoes in bulk)	◯	◯	
17. Passenger Insurance Cover	◯	◯	
18. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
19. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
20. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
21. Accreditation Certificate of Chemical Dispersant	◯	◯	
22. Garbage Management Plan	◯	◯	
23. Ships Log Book (Deck and Engine Logbook)	◯	◯	
24. Oil Record Book	◯	◯	
25. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	

Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	
Fire Detection / Alarm System for Accommodation and Engine Room	◯	◯	
Fire Detection System for Cargo Spaces	◯	◯	
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	
Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. BOAT DECK			
1. LIFE SAVING APPLIANCES:			
Lifeboat:			
➢ make sure grasp are tight and safety pin in	◯	◯	
➢ General Overall Inspection of Hull (more attention)	◯	◯	
➢ If wood or Riveted Aluminium	◯	◯	
➢ Lifting Hooks	◯	◯	
➢ Launching Instruction	◯	◯	
➢ Markings	◯	◯	
➢ Lifeboat Inventory	◯	◯	
➢ Boarding Ladder (also check connection to ship)	◯	◯	
➢ Davits, Falls, Winches	◯	◯	
➢ Emergency Lighting Function Test	◯	◯	
➢ Pinter Release Mechanism	◯	◯	
➢ Rescue Boat (if is a separate boat)	◯	◯	
➢ Others	◯	◯	
Liferafts:			
➢ Davits, wiches functions (if davit launched)	◯	◯	
➢ Date last Serviced	◯	◯	
➢ HRU Fitted/Serviced	◯	◯	
➢ Painters Rigging	◯	◯	
➢ Transportability (if LSA 100%)	◯	◯	
➢ Launching Instructions	◯	◯	
➢ Others	◯	◯	
Lifebuoys:			
➢ Marking	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Lights (if fitted)	◯	◯	
➢ Others	◯	◯	
2. ENGINE ROOM SKYLIGHT & ADJACENT			

STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	
Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	
3. Others	◯	◯	
F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	
Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
2. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system			
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):	◯	◯	
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing devices			

function test	○	○	

Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	
3. MEANS OF ESCAPE:			
Emergency Lighting Check	◯	◯	
Obstructions	◯	◯	
Marking of route	◯	◯	
Fire Door	◯	◯	
Watertight / weathertight integrity of open hatches and doors	◯	◯	
Others	◯	◯	
4. H.O. REQUIREMENTS:			
Sanitary Accommodation	◯	◯	
Hospital	◯	◯	
Medical Store Check	◯	◯	
Galley Cleanliness and Fire safety	◯	◯	
Store Room	◯	◯	
Accommodation clear of Cargo goods store	◯	◯	
Others	◯	◯	
5. MISCELLANEOUS:			
Engineers and general alarm functions test	◯	◯	
Plans of W/T Compartment and opening controls	◯	◯	
6. OTHERS:	◯	◯	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
Lifebouys	◯	◯	
Forward Liferaft	◯	◯	
Lifejackets (if any stowed here)	◯	◯	
Life rings	◯	◯	
Others	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Fire main check	◯	◯	
Fire hose Boxes / Fire hoses / Nozzles check	◯	◯	
Emergency Fire Pump function test	◯	◯	
Paint Locker Fire Extinguishing System	◯	◯	
Fixed Fire Extinguishing system function check	◯	◯	
Provision of fire control plan in container	◯	◯	
Fireman's outfit (if located here)	◯	◯	
Others	◯	◯	
3. FREEBOARD DECK			
Ventilator condition closing devises	◯	◯	
Air pipes condition, closing devises	◯	◯	
Cargo Hatches coaming closing devises	◯	◯	
Trap Hatches, Check Lock (open) devises ladder steps	◯	◯	
Others	◯	◯	
4. NAVIGATIONAL SAFETY:			
Pilot Ladder, Main Ropes Lighting	◯	◯	
Foremast stays/rigging access for navigation	◯	◯	
Others	◯	◯	
5. OTHERS	◯	◯	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			

➢ Bottom Shell thickness	◯	◯	
➢ Side Shell thickness	◯	◯	
2. DECKS:			
➢ Deck Plating	◯	◯	
➢ Deck Over Tanks	◯	◯	
➢ Tween Deck	◯	◯	
➢ Wheel Loading	◯	◯	
➢ Superstructure Deck	◯	◯	
➢ Girders	◯	◯	
➢ Brackets	◯	◯	
➢ Hatch Side Girders	◯	◯	
➢ Others	◯	◯	
3. BOTTOM STRUCTURES:			
➢ Center Girder	◯	◯	
➢ Open Floors:			
➢ Center Bracket	◯	◯	
➢ Side Girders / Intercostals	◯	◯	
➢ Struts	◯	◯	
➢ Side Bracket / Margin Plates	◯	◯	
➢ Transverse and Reverse Frames	◯	◯	
➢ Solid Floors			
➢ Plate thickness	◯	◯	
➢ Lightening hole	◯	◯	
➢ Manhole	◯	◯	
➢ Others	◯	◯	
4. FRAMING SYSTEM *(CARGO HOLDS, TWEEN DECK, DECK, FORE PEAK, AFTER PEAK, COFFER DAMS:*			
➢ Longitudinal	◯	◯	
➢ Transverse - *WEB*	◯	◯	
➢ Transverse - *ORDINARY*	◯	◯	
➢ Side Stringers / girders	◯	◯	
➢ Brackets	◯	◯	
5. BEAMS:	◯	◯	
➢ Supporting Structures	◯	◯	
6. PILLARS	◯	◯	
➢ Other attached structural member	◯	◯	
7. WATERTIGHT BULKHEADS AND DOORS:			
➢ Strength of Bulkhead (Plating)	◯	◯	
➢ Stiffeners	◯	◯	
➢ Attachments	◯	◯	
➢ Web Frames and Girders	◯	◯	
➢ Longitudinal Frames *(applicable for tankers or vessels are in need to reduce the free surface correction)*	◯	◯	
➢ Arrangement of watertight BHDS:			
➢ Collision	◯	◯	
➢ After-peak	◯	◯	
➢ Machinery Spaces	◯	◯	
➢ Cargo Holds	◯	◯	
➢ Cofferdam	◯	◯	
➢ Chain Locker	◯	◯	
➢ Watertight Doors:	◯	◯	
➢ Doors used while at sea	◯	◯	
➢ Access doors normally closed at sea	◯	◯	
➢ Doors or ramps dividing large cargo spaces	◯	◯	
➢ Other openings closed at sea			
➢ Superstructures, Deckhouses and Helicopter Decks:	◯	◯	
➢ Side plating	◯	◯	

➢ Deck Plating	◯	◯	
➢ Transverse Frames	◯	◯	
➢ Longitudinal Frames	◯	◯	
➢ Exposed Bulkheads	◯	◯	
➢ Stiffeners	◯	◯	
➢ Openings in bulkheads	◯	◯	
➢ Doors for access openings	◯	◯	
➢ Safety Net *(for helicopter deck)*	◯	◯	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	◯	◯	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	◯	◯	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	◯	◯	
Hatchways in decks at higher levels	◯	◯	
Hatchways in lower decks or within fully enclosed	◯	◯	
Small hatches on the exposed fore and aft deck	◯	◯	
Miscellaneous Openings in freeboard and superstructure deck	◯	◯	
9. PROTECTION OF SHELL OPENINGS:	◯	◯	
Cargo, Gangway or Fuelling Ports	◯	◯	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	◯	◯	
Securing, Locking and Supporting of Doors	◯	◯	
Securing and supporting devices	◯	◯	
Securing and locking arrangements	◯	◯	
Tightness	◯	◯	
Operating and Maintenance Manual	◯	◯	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	◯	◯	
No Portable Fire-Extinguishers	◯	◯	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	◯	◯	
Fixed Fire Extinguishing System (check alarm)	◯	◯	
Fixed Fire Detection System	◯	◯	
Fire Pumps	◯	◯	
Fire Main	◯	◯	
Remote System for Ventilator Closure	◯	◯	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	◯	◯	
Quick closing valves	◯	◯	
Emergency Lighting	◯	◯	
Means of Escape	◯	◯	
Obstruction	◯	◯	
Marking of Escape Routes	◯	◯	
Engine Logbook not updated	◯	◯	
2. MARPOL:			
Oily water separator 15ppm auto stop	◯	◯	
Bilge Pump operation	◯	◯	
Excess oil in bilges	◯	◯	
Cleanliness of Engine Room	◯	◯	

✚ Six (6) wooden scupper plugs of various sizes	◯	◯	
✚ Five (5) open ended drum with appropriate sorbent Materials	◯	◯	
✚ NO 3 kilos of Rags/Absorbent Materials	◯	◯	
3. LIFE-SAVING APPLIANCES:			
✚ Life Jackets for Watch keepers	◯	◯	
4. Others	◯	◯	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
✚ Communication with Bridge	◯	◯	
✚ Instruction on the change-over to emergency steering	◯	◯	
✚ Steering gear angle indicator clearly marked	◯	◯	
✚ Grating installed around steering flat	◯	◯	
✚ Emergency Header Tank full	◯	◯	
✚ No Excessive oil leaks	◯	◯	
✚ Emergency Lighting	◯	◯	
✚ Autopilot (instruction and function check)	◯	◯	
✚ Heading Information	◯	◯	
2. FIRE FIGHTING APPLIANCES			
✚ Emergency Fire pump function check (if located here)	◯	◯	
✚ Portable fire extinguisher	◯	◯	
✚ Cleanliness-No paint (or cargo) stowed, heavy items secured safety	◯	◯	
✚ Handrails and non-slip surface	◯	◯	
3. Others	◯	◯	
K. OPERATIONAL ASPECTS:			
1. Launching of Lifeboats	◯	◯	
2. Operation of Radar Equipment	◯	◯	
3. Operation of Radio Equipment	◯	◯	
4. Operation of Steering gears	◯	◯	
5. Fire Drill	◯	◯	
6. Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-2

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (CARGO SHIP)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:	PLACE:	
NAME OF VESSEL:	TYPE:	OFFICIAL NO.:	
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:	DEADWEIGHT:	
MAKE / TYPE OF ENGINE:	HORSE POWER:	SPEED (CRUISING / MAXIMUM):	
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:	MATERIALS:	
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Cargo Ship Safety Certificate	◯	◯	
4. Certificate of Public Convenience/CPC Exemption/Special Permit/Provisional Authority	◯	◯	
5. Coastwise/Bay & River License	◯	◯	
6. Minimum Safe Manning Certificate	◯	◯	

7. Ship Station License	◯	◯	
8. Load Line Certificate (15 meters above)	◯	◯	
9. Document of Compliance (1 year from accreditation/100 GT above)	◯	◯	
10. Safety Management Certificate (1 year from registration/100 GT above)	◯	◯	
11. Certificate of Stability	◯	◯	
12. Cargo Securing Manual Compliance Certificate (If passenger cargo ship i.e., Ro-Ro Passenger/Not applicable to vessels carrying solid or liquid cargoes or gases in bulk, timber stowed on deck)	◯	◯	
13. Ship Sanitation Control Exemption Certificate	◯	◯	
14. Tonnage Measurement Certificate	◯	◯	
15. Class Society Certificate	◯	◯	
16. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
17. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
18. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
19. Accreditation Certificate of Chemical Dispersant	◯	◯	
20. Garbage Management Plan	◯	◯	
21. Ships Log Book (Deck and Engine Logbook)	◯	◯	
22. Oil Record Book	◯	◯	
23. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	
Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	

Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	
Fire Detection / Alarm System for Accommodation and Engine Room	◯	◯	
Fire Detection System for Cargo Spaces	◯	◯	
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	
Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. BOAT DECK			
1. LIFE SAVING APPLIANCES:			
Lifeboat:			
make sure grasp are tight and safety pin in	◯	◯	
General Overall Inspection of Hull (more attention)	◯	◯	
If wood or Riveted Aluminium	◯	◯	
Lifting Hooks	◯	◯	
Launching Instruction	◯	◯	
Markings	◯	◯	
Lifeboat Inventory	◯	◯	
Boarding Ladder (also check connection to ship)	◯	◯	
Davits, Falls, Winches	◯	◯	
Emergency Lighting Function Test	◯	◯	
Pinter Release Mechanism	◯	◯	
Rescue Boat (if is a separate boat)	◯	◯	
Others	◯	◯	
Liferafts:			
Davits, wiches functions (if davit launched)	◯	◯	
Date last Serviced	◯	◯	
HRU Fitted/Serviced	◯	◯	
Painters Rigging	◯	◯	
Transportability (if LSA 100%)	◯	◯	
Launching Instructions	◯	◯	
Others	◯	◯	
Lifebuoys:			
Marking	◯	◯	
Retroreflective tape	◯	◯	
Lights (if fitted)	◯	◯	
Others	◯	◯	

2. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	
Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	

F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	
Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
2. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system			
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):	◯	◯	
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing devices function test	◯	◯	
Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	

3. MEANS OF ESCAPE:			
Emergency Lighting Check	◯	◯	
Obstructions	◯	◯	
Marking of route	◯	◯	
Fire Door	◯	◯	
Watertight / weathertight integrity of open hatches and doors	◯	◯	
Others	◯	◯	
4. H.O. REQUIREMENTS:			
Sanitary Accommodation	◯	◯	
Hospital	◯	◯	
Medical Store Check	◯	◯	
Galley Cleanliness and Fire safety	◯	◯	
Store Room	◯	◯	
Accommodation clear of Cargo goods store	◯	◯	
Others	◯	◯	
5. MISCELLANEOUS:			
Engineers and general alarm functions test	◯	◯	
Plans of W/T Compartment and opening controls	◯	◯	
6. OTHERS:	◯	◯	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
Lifebouys	◯	◯	
Forward Liferaft	◯	◯	
Lifejackets (if any stowed here)	◯	◯	
Life rings	◯	◯	
Others	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Fire main check	◯	◯	
Fire hose Boxes / Fire hoses / Nozzles check	◯	◯	
Emergency Fire Pump function test	◯	◯	
Paint Locker Fire Extinguishing System	◯	◯	
Fixed Fire Extinguishing system function check	◯	◯	
Provision of fire control plan in container	◯	◯	
Fireman's outfit (if located here)	◯	◯	
Others	◯	◯	
3. FREEBOARD DECK			
Ventilator condition closing devises	◯	◯	
Air pipes condition, closing devises	◯	◯	
Cargo Hatches coaming closing devises	◯	◯	
Trap Hatches, Check Lock (open) devises ladder steps	◯	◯	
Others	◯	◯	
4. NAVIGATIONAL SAFETY:			
Pilot Ladder, Main Ropes Lighting	◯	◯	
Foremast stays/rigging access for navigation	◯	◯	
Others	◯	◯	
5. OTHERS	◯	◯	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			
Bottom Shell thickness	◯	◯	
Side Shell thickness	◯	◯	
2. DECKS:			

Deck Plating	◯	◯	
Deck Over Tanks	◯	◯	
Tween Deck	◯	◯	
Wheel Loading	◯	◯	
Superstructure Deck	◯	◯	
Girders	◯	◯	
Brackets	◯	◯	
Hatch Side Girders	◯	◯	
Others	◯	◯	
3. BOTTOM STRUCTURES:			
Center Girder	◯	◯	
Open Floors:			
➢ Center Bracket	◯	◯	
➢ Side Girders / Intercostals	◯	◯	
➢ Struts	◯	◯	
➢ Side Bracket / Margin Plates	◯	◯	
➢ Transverse and Reverse Frames	◯	◯	
Solid Floors			
➢ Plate thickness	◯	◯	
➢ Lightening hole	◯	◯	
➢ Manhole	◯	◯	
➢ Others	◯	◯	
4. FRAMING SYSTEM *(CARGO HOLDS, TWEEN DECK, DECK, FORE PEAK, AFTER PEAK, COFFER DAMS:*			
Longitudinal	◯	◯	
Transverse - *WEB*	◯	◯	
Transverse - *ORDINARY*	◯	◯	
Side Stringers / girders	◯	◯	
Brackets	◯	◯	
5. BEAMS:	◯	◯	
Supporting Structures	◯	◯	
6. PILLARS	◯	◯	
Other attached structural member	◯	◯	
7. WATERTIGHT BULKHEADS AND DOORS:			
Strength of Bulkhead (Plating)	◯	◯	
Stiffeners	◯	◯	
Attachments	◯	◯	
Web Frames and Girders	◯	◯	
Arrangement of watertight BHDS:			
➢ Collision	◯	◯	
➢ After-peak	◯	◯	
➢ Machinery Spaces	◯	◯	
➢ Cargo Holds	◯	◯	
➢ Cofferdam	◯	◯	
➢ Chain Locker	◯	◯	
Watertight Doors:	◯	◯	
➢ Doors used while at sea	◯	◯	
➢ Access doors normally closed at sea	◯	◯	
➢ Doors or ramps dividing large cargo spaces	◯	◯	
➢ Other openings closed at sea			
Superstructures, Deckhouses and Helicopter Decks:	◯	◯	
➢ Side plating	◯	◯	

➢ Deck Plating	◯	◯	
➢ Transverse Frames	◯	◯	
➢ Longitudinal Frames	◯	◯	
➢ Exposed Bulkheads	◯	◯	
➢ Stiffeners	◯	◯	
➢ Openings in bulkheads	◯	◯	
➢ Doors for access openings	◯	◯	
➢ Safety Net *(for helicopter deck)*	◯	◯	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	◯	◯	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	◯	◯	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	◯	◯	
Hatchways in decks at higher levels	◯	◯	
Hatchways in lower decks or within fully enclosed	◯	◯	
Small hatches on the exposed fore and aft deck	◯	◯	
Miscellaneous Openings in freeboard and superstructure deck	◯	◯	
9. PROTECTION OF SHELL OPENINGS:	◯	◯	
Cargo, Gangway or Fuelling Ports	◯	◯	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	◯	◯	
Securing, Locking and Supporting of Doors	◯	◯	
Securing and supporting devices	◯	◯	
Securing and locking arrangements	◯	◯	
Tightness	◯	◯	
Operating and Maintenance Manual	◯	◯	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	◯	◯	
No Portable Fire-Extinguishers	◯	◯	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	◯	◯	
Fixed Fire Extinguishing System (check alarm)	◯	◯	
Fixed Fire Detection System	◯	◯	
Fire Pumps	◯	◯	
Fire Main	◯	◯	
Remote System for Ventilator Closure	◯	◯	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	◯	◯	
Quick closing valves	◯	◯	
Emergency Lighting	◯	◯	
Means of Escape	◯	◯	
Obstruction	◯	◯	
Marking of Escape Routes	◯	◯	
Engine Logbook not updated	◯	◯	
2. MARPOL:			
Oily water separator 15ppm auto stop	◯	◯	
Bilge Pump operation	◯	◯	
Excess oil in bilges	◯	◯	
Cleanliness of Engine Room	◯	◯	

✚ Six (6) wooden scupper plugs of various sizes	◯	◯	
✚ Five (5) open ended drum with appropriate sorbent Materials	◯	◯	
✚ NO 3 kilos of Rags/Absorbent Materials	◯	◯	
3. LIFE-SAVING APPLIANCES:			
✚ Life Jackets for Watch keepers	◯	◯	
4. Others	◯	◯	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
✚ Communication with Bridge	◯	◯	
✚ Instruction on the change-over to emergency steering	◯	◯	
✚ Steering gear angle indicator clearly marked	◯	◯	
✚ Grating installed around steering flat	◯	◯	
✚ Emergency Header Tank full	◯	◯	
✚ No Excessive oil leaks	◯	◯	
✚ Emergency Lighting	◯	◯	
✚ Autopilot (instruction and function check)	◯	◯	
✚ Heading Information	◯	◯	
2. FIRE FIGHTING APPLIANCES			
✚ Emergency Fire pump function check (if located here)	◯	◯	
✚ Portable fire extinguisher	◯	◯	
✚ Cleanliness-No paint (or cargo) stowed, heavy items secured safety	◯	◯	
✚ Handrails and non-slip surface	◯	◯	
3. Others	◯	◯	
K. OPERATIONAL ASPECTS:			
1. Launching of Lifeboats	◯	◯	
2. Operation of Radar Equipment	◯	◯	
3. Operation of Radio Equipment	◯	◯	
4. Operation of Steering gears	◯	◯	
5. Fire Drill	◯	◯	
6. Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-3

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (TANKER VESSEL)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:		MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Certificate of Public Convenience or CPC Exemption/Special Permit/Provisional Authority			
4. Cargo Ship Safety Construction Certificate	◯	◯	
5. Cargo Ship Safety Equipment Certificate	◯	◯	
6. Certificate of Fitness (For chemical and NLS	◯	◯	

Tankers and Gas Carriers)			
7. Coastwise/Bay & River License	◯	◯	
8. Minimum Safe Manning Certificate	◯	◯	
9. Ship Station License	◯	◯	
10. Document of Compliance (1 year from accreditation)	◯	◯	
11. Safety Management Certificate (1 year from registration)	◯	◯	
12. Certificate of Stability	◯	◯	
13. Load line Certificate (15 meters above)	◯	◯	
14. Class Society Certificate			
15. Ship Sanitation Control Exemption Certificate	◯	◯	
16. Tonnage Measurement Certificate	◯	◯	
17. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
18. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
19. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
20. Accreditation Certificate of Chemical Dispersant	◯	◯	
21. Garbage Management Plan	◯	◯	
22. Ships Log Book (Deck and Engine Logbook)	◯	◯	
23. Oil Record Book	◯	◯	
24. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	
Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	
Fire Detection / Alarm System for	◯	◯	

Accommodation and Engine Room			
Fire Detection System for Cargo Spaces	◯	◯	
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
ITEMS SHOULD BE INSPECTED	**YES**	**NO**	**REMARKS**
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	
Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. BOAT DECK			
1. LIFE SAVING APPLIANCES:			
Lifeboat:			
➢ make sure grasp are tight and safety pin in	◯	◯	
➢ General Overall Inspection of Hull (more attention)	◯	◯	
➢ If wood or Riveted Aluminium	◯	◯	
➢ Lifting Hooks	◯	◯	
➢ Launching Instruction	◯	◯	
➢ Markings	◯	◯	
➢ Lifeboat Inventory	◯	◯	
➢ Boarding Ladder (also check connection to ship)	◯	◯	
➢ Davits, Falls, Winches	◯	◯	
➢ Emergency Lighting Function Test	◯	◯	
➢ Pinter Release Mechanism	◯	◯	
➢ Rescue Boat (if is a separate boat)	◯	◯	
➢ Others	◯	◯	
Liferafts:			
➢ Davits, wiches functions (if davit launched)	◯	◯	
➢ Date last Serviced	◯	◯	
➢ HRU Fitted/Serviced	◯	◯	
➢ Painters Rigging	◯	◯	
➢ Transportability (if LSA 100%)	◯	◯	
➢ Launching Instructions	◯	◯	
➢ Others	◯	◯	
Lifebuoys:			
➢ Marking	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Lights (if fitted)	◯	◯	
➢ Others	◯	◯	
2. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	

Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
Others	◯	◯	
F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	
Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
2. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system			
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):	◯	◯	
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing devices function test	◯	◯	
Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
3. MEANS OF ESCAPE:			
Emergency Lighting Check	◯	◯	
Obstructions	◯	◯	
Marking of route	◯	◯	
Fire Door	◯	◯	
Watertight / weathertight integrity of open hatches and doors	◯	◯	
Others	◯	◯	
4. H.O. REQUIREMENTS:			
Sanitary Accommodation	◯	◯	
Hospital	◯	◯	
Medical Store Check	◯	◯	
Galley Cleanliness and Fire safety	◯	◯	
Store Room	◯	◯	
Accommodation clear of Cargo goods store	◯	◯	
Others	◯	◯	
5. MISCELLANEOUS:			
Engineers and general alarm functions test	◯	◯	
Plans of W/T Compartment and opening controls	◯	◯	
6. OTHERS:	◯	◯	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
Lifebouys	◯	◯	
Forward Liferaft	◯	◯	
Lifejackets (if any stowed here)	◯	◯	
Life rings	◯	◯	
Others	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Fire main check	◯	◯	
Fire hose Boxes / Fire hoses / Nozzles check	◯	◯	
Emergency Fire Pump function test	◯	◯	
Paint Locker Fire Extinguishing System	◯	◯	
Fixed Fire Extinguishing system function check	◯	◯	
Provision of fire control plan in container	◯	◯	
Fireman's outfit (if located here)	◯	◯	
Others	◯	◯	
3. FREEBOARD DECK			
Ventilator condition closing devises	◯	◯	
Air pipes condition, closing devises	◯	◯	
Cargo Hatches coaming closing devises	◯	◯	
Trap Hatches, Check Lock (open) devises ladder steps	◯	◯	
Others	◯	◯	
4. NAVIGATIONAL SAFETY:			
Pilot Ladder, Main Ropes Lighting	◯	◯	
Foremast stays/rigging access for navigation	◯	◯	
Others	◯	◯	
5. OTHERS	◯	◯	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			
Bottom Shell thickness	◯	◯	
	YES	NO	REMARKS

ITEMS SHOULD BE INSPECTED			
Side Shell thickness	◯	◯	
2. DECKS:			
Deck Plating	◯	◯	
Deck Over Tanks	◯	◯	
Tween Deck	◯	◯	
Wheel Loading	◯	◯	
Superstructure Deck	◯	◯	
Girders	◯	◯	
Brackets	◯	◯	
Hatch Side Girders	◯	◯	
Others	◯	◯	
3. BOTTOM STRUCTURES:			
Center Girder	◯	◯	
Open Floors:			
➢ Center Bracket	◯	◯	
➢ Side Girders / Intercostals	◯	◯	
➢ Struts	◯	◯	
➢ Side Bracket / Margin Plates	◯	◯	
➢ Transverse and Reverse Frames	◯	◯	
Solid Floors			
➢ Plate thickness	◯	◯	
➢ Lightening hole	◯	◯	
➢ Manhole	◯	◯	
➢ Others	◯	◯	
4. FRAMING SYSTEM *(CARGO HOLDS, TWEEN DECK, DECK, FORE PEAK, AFTER PEAK, COFFER DAMS:*			
Longitudinal	◯	◯	
Transverse - *WEB*	◯	◯	
Transverse - *ORDINARY*	◯	◯	
Side Stringers / girders	◯	◯	
Brackets	◯	◯	
5. BEAMS:	◯	◯	
Supporting Structures	◯	◯	
6. PILLARS	◯	◯	
Other attached structural member	◯	◯	
7. WATERTIGHT BULKHEADS AND DOORS:			
Strength of Bulkhead (Plating)	◯	◯	
Stiffeners	◯	◯	
Attachments	◯	◯	
Web Frames and Girders	◯	◯	
Longitudinal Frames *(applicable for tankers or vessels are in need to reduce the free surface correction)*	◯	◯	
Arrangement of watertight BHDS:			
➢ Collision	◯	◯	
➢ After-peak	◯	◯	
➢ Machinery Spaces	◯	◯	
➢ Cargo Holds	◯	◯	
➢ Cofferdam	◯	◯	
➢ Chain Locker	◯	◯	
Watertight Doors:	◯	◯	
➢ Doors used while at sea	◯	◯	
➢ Access doors normally closed at sea	◯	◯	
➢ Doors or ramps dividing large cargo spaces	◯	◯	
➢ Other openings closed at sea			
Superstructures, Deckhouses and Helicopter Decks:	◯	◯	
➢ Side plating	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
➢ Deck Plating	◯	◯	
➢ Transverse Frames	◯	◯	
➢ Longitudinal Frames	◯	◯	
➢ Exposed Bulkheads	◯	◯	
➢ Stiffeners	◯	◯	
➢ Openings in bulkheads	◯	◯	
➢ Doors for access openings	◯	◯	
➢ Safety Net *(for helicopter deck)*	◯	◯	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	◯	◯	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	◯	◯	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	◯	◯	
Hatchways in decks at higher levels	◯	◯	
Hatchways in lower decks or within fully enclosed	◯	◯	
Small hatches on the exposed fore and aft deck	◯	◯	
Miscellaneous Openings in freeboard and superstructure deck	◯	◯	
9. PROTECTION OF SHELL OPENINGS:	◯	◯	
Cargo, Gangway or Fuelling Ports	◯	◯	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	◯	◯	
Securing, Locking and Supporting of Doors	◯	◯	
Securing and supporting devices	◯	◯	
Securing and locking arrangements	◯	◯	
Tightness	◯	◯	
Operating and Maintenance Manual	◯	◯	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	◯	◯	
No Portable Fire-Extinguishers	◯	◯	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	◯	◯	
Fixed Fire Extinguishing System (check alarm)	◯	◯	
Fixed Fire Detection System	◯	◯	
Fire Pumps	◯	◯	
Fire Main	◯	◯	
Remote System for Ventilator Closure	◯	◯	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	◯	◯	
Quick closing valves	◯	◯	
Emergency Lighting	◯	◯	
Means of Escape	◯	◯	
Obstruction	◯	◯	
Marking of Escape Routes	◯	◯	
Engine Logbook not updated	◯	◯	
2. MARPOL:			
Oily water separator 15ppm auto stop	◯	◯	
Bilge Pump operation	◯	◯	
Excess oil in bilges	◯	◯	

Cleanliness of Engine Room	◯	◯	

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
Six (6) wooden scupper plugs of various sizes	◯	◯	
Five (5) open ended drum with appropriate sorbent Materials	◯	◯	
NO 3 kilos of Rags/Absorbent Materials	◯	◯	
3. LIFE-SAVING APPLIANCES:			
Life Jackets for Watch keepers	◯	◯	
4. Others	◯	◯	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
Communication with Bridge	◯	◯	
Instruction on the change-over to emergency steering	◯	◯	
Steering gear angle indicator clearly marked	◯	◯	
Grating installed around steering flat	◯	◯	
Emergency Header Tank full	◯	◯	
No Excessive oil leaks	◯	◯	
Emergency Lighting	◯	◯	
Autopilot (instruction and function check)	◯	◯	
Heading Information	◯	◯	
2. FIRE FIGHTING APPLIANCES			
Emergency Fire pump function check (if located here)	◯	◯	
Portable fire extinguisher	◯	◯	
Cleanliness-No paint (or cargo) stowed, heavy items secured safety	◯	◯	
Handrails and non-slip surface	◯	◯	
3. Others	◯	◯	
K. OPERATIONAL ASPECTS:			
1. Launching of Lifeboats	◯	◯	
2. Operation of Radar Equipment	◯	◯	
3. Operation of Radio Equipment	◯	◯	
4. Operation of Steering gears	◯	◯	
5. Fire Drill	◯	◯	
6. Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-4

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (TUGBOAT)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:		MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Cargo Ship Safety Certificate	◯	◯	
4. Certificate of Public Convenience or Exemption Certificate from CPC	◯	◯	
5. Coastwise/Bay & River License	◯	◯	
6. Minimum Safe Manning Certificate	◯	◯	

7. Ship Station License	◯	◯	
8. Document of Compliance (1 year from accreditation/Pulling/Pushing non-propelled Oil Tanker Barges)	◯	◯	
9. Safety Management Certificate (1 year from registration/Pulling/Pushing non-propelled Oil Tanker Barges)	◯	◯	
10. Certificate of Stability or Exemption Certificate	◯	◯	
11. Coastwise Load line Certificate	◯	◯	
12. Ship Sanitation Control Exemption Certificate	◯	◯	
13. Tonnage Measurement Certificate	◯	◯	
14. Class Society Certificate	◯	◯	
15. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
16. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
17. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
18. Accreditation Certificate of Chemical Dispersant	◯	◯	
19. Garbage Management Plan	◯	◯	
20. Ships Log Book (Deck and Engine Logbook)	◯	◯	
21. Oil Record Book	◯	◯	
22. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	
Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	

Fire Detection / Alarm System for Accommodation and Engine Room	◯	◯	
Fire Detection System	◯	◯	
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	
Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. LIFE SAVING APPLIANCES			
Liferafts:			
➢ Davits, wiches functions (if davit launched)	◯	◯	
➢ Date last Serviced	◯	◯	
➢ HRU Fitted/Serviced	◯	◯	
➢ Painters Rigging	◯	◯	
➢ Transportability (if LSA 100%)	◯	◯	
➢ Launching Instructions	◯	◯	
➢ Others	◯	◯	
Lifebuoys:			
➢ Marking	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Lights (if fitted)	◯	◯	
➢ Others	◯	◯	
1. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	
Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	
2. Others	◯	◯	
F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	

Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
1. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system	◯	◯	
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):			
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing device's function test	◯	◯	
Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	
2. MEANS OF ESCAPE:			
Emergency Lighting Check	◯	◯	
Obstructions	◯	◯	
Marking of route	◯	◯	
Fire Door	◯	◯	
Watertight / weathertight integrity of open hatches and doors	◯	◯	
Others	◯	◯	
3. H.O. REQUIREMENTS:			
Sanitary Accommodation	◯	◯	
Hospital	◯	◯	
Medical Store Check	◯	◯	
Galley Cleanliness and Fire safety	◯	◯	
Store Room	◯	◯	
Accommodation clear of Cargo goods store	◯	◯	

Others	○	○	

4. MISCELLANEOUS:			
Engineers and general alarm functions test	○	○	
5. OTHERS:	○	○	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
Lifebouys	○	○	
Forward Liferaft	○	○	
Lifejackets (if any stowed here)	○	○	
Life rings	○	○	
Others	○	○	
2. FIRE FIGHTING APPLIANCES			
Fire main check	○	○	
Fire hose Boxes / Fire hoses / Nozzles check	○	○	
Emergency Fire Pump function test	○	○	
Paint Locker Fire Extinguishing System	○	○	
Fixed Fire Extinguishing system function check	○	○	
Provision of fire control plan in container	○	○	
Fireman's outfit (if located here)	○	○	
Others	○	○	
3. FREEBOARD DECK			
Ventilator condition closing devises	○	○	
Air pipes condition, closing devises	○	○	
Trap Hatches, Check Lock (open) devises ladder steps	○	○	
Others	○	○	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			
Bottom Shell thickness	○	○	
Side Shell thickness	○	○	
2. DECKS:			
Deck Plating	○	○	
Deck Over Tanks	○	○	
Tween Deck	○	○	
Superstructure Deck	○	○	
Girders		○	

	○		
- Brackets	○	○	
- Hatch Side Girders	○	○	
- Others	○	○	
3. BOTTOM STRUCTURES:			
- Center Girder	○	○	
- Open Floors:			
➢ Center Bracket	○	○	
➢ Side Girders / Intercostals	○	○	
➢ Struts	○	○	
➢ Side Bracket / Margin Plates	○	○	
➢ Transverse and Reverse Frames	○	○	
- Solid Floors			
➢ Plate thickness	○	○	
➢ Lightening hole	○	○	
➢ Manhole	○	○	
➢ Others	○	○	
4. FRAMING SYSTEM			
- Longitudinal	○	○	
- Transverse - *WEB*	○	○	
- Transverse - *ORDINARY*	○	○	
- Side Stringers / girders	○	○	
- Brackets	○	○	
5. BEAMS:	○	○	
- Supporting Structures	○	○	
6. PILLARS	○	○	
- Other attached structural member	○	○	
7. WATERTIGHT BULKHEADS AND DOORS:			
- Strength of Bulkhead (Plating)	○	○	
- Stiffeners	○	○	
- Attachments	○	○	
- Web Frames and Girders	○	○	
- Arrangement of watertight BHDS:			
➢ Collision	○	○	
➢ After-peak		○	

	○		
➢ Machinery Spaces	○	○	
➢ Cargo Holds	○	○	
➢ Cofferdam	○	○	
➢ Chain Locker	○	○	
Watertight Doors:	○	○	
➢ Doors used while at sea	○	○	
➢ Access doors normally closed at sea	○	○	
➢ Other openings closed at sea	○	○	
➢ Side plating	○	○	
➢ Deck Plating	○	○	
➢ Transverse Frames	○	○	
➢ Longitudinal Frames	○	○	
➢ Exposed Bulkheads	○	○	
➢ Stiffeners	○	○	
➢ Openings in bulkheads	○	○	
➢ Doors for access openings	○	○	
➢ Safety Net	○	○	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	○	○	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	○	○	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	○	○	
Hatchways in decks at higher levels	○	○	
Hatchways in lower decks or within fully enclosed	○	○	
Small hatches on the exposed fore and aft deck	○	○	
Miscellaneous Openings in freeboard and superstructure deck	○	○	
9. PROTECTION OF SHELL OPENINGS:	○	○	
Gangway or Fuelling Ports	○	○	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	○	○	
Securing, Locking and Supporting of Doors	○	○	

Securing and supporting devices	○	○	
Securing and locking arrangements	○	○	
Tightness	○	○	
Operating and Maintenance Manual	○	○	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	○	○	
No Portable Fire-Extinguishers	○	○	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	○	○	
Fixed Fire Extinguishing System (check alarm)	○	○	
Fixed Fire Detection System	○	○	
Fire Pumps	○	○	
Fire Main	○	○	
Remote System for Ventilator Closure	○	○	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	○	○	
Quick closing valves	○	○	
Emergency Lighting	○	○	
Means of Escape	○	○	
Obstruction	○	○	
Marking of Escape Routes	○	○	
Engine Logbook not updated	○	○	
2. MARPOL:			
Oily water separator 15ppm auto stop	○	○	
Bilge Pump operation	○	○	
Excess oil in bilges	○	○	
Cleanliness of Engine Room	○	○	
Six (6) wooden scupper plugs of various sizes	○	○	
Five (5) open ended drum with appropriate sorbent			

Materials	)	○	
✚ NO 3 kilos of Rags/Absorbent Materials	)	○	
3. LIFE-SAVING APPLIANCES:			
✚ Life Jackets for Watch keepers	)	○	
4. Others	)	○	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
✚ Communication with Bridge	)	○	
✚ Instruction on the change-over to emergency steering	)	○	
✚ Steering gear angle indicator clearly marked	)	○	
✚ Grating installed around steering flat	)	○	
✚ Emergency Header Tank full	)	○	
✚ No Excessive oil leaks	)	○	
✚ Emergency Lighting	)	○	
✚ Autopilot (instruction and function check)	)	○	
✚ Heading Information	)	○	
2. FIRE FIGHTING APPLIANCES			
✚ Emergency Fire pump function check (if located here)	)	○	
✚ Portable fire extinguisher	)	○	
✚ Cleanliness-No paint (or cargo) stowed, heavy items secured safety	)	○	
✚ Handrails and non-slip surface	)	○	
3. Others	)	○	
K. OPERATIONAL ASPECTS:			
1. Operation of Radar Equipment	)	○	
2. Operation of Radio Equipment	)	○	
3. Operation of Steering gears	)	○	
4. Fire Drill	)	○	
5. Others	)	○	

EVALUATORS:

_____ _____

(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____

(Signature over Printed Name) *(Signature over Printed Name)*

_____

Team Leader

(Signature over Printed Name)

Concur:

_____ _____

Skipper / Master **Chief Engineer**

(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-5

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (FISHING VESSEL)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A. *(IN METERS):*	BREADTH *(IN METERS):*	DEPTH *(IN METERS):*	DRAFT *(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO.OF PASSENGERS:
BUILD AT:	DATE:		MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Loadline Marks	◯	◯	
2. Accommodation Ladder	◯	◯	
3. Anchors (in place)	◯	◯	
4. Safety Net	◯	◯	
5. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Fishing Vessel Safety Certificate	◯	◯	
4. Minimum Safe Manning Certificate	◯	◯	
5. Ship Station License	◯	◯	
6. Certificate of Stability (Not applicable to	◯	◯	

vessel with outriggers)			
7. Coastwise Load line Certificate	◯	◯	
8. Ship Sanitation Control Exemption Certificate	◯	◯	
9. Tonnage Measurement Certificate	◯	◯	
10. Load Line Certificate (For fish carrier cargo only)	◯	◯	
11. Endorsement Certificate (OPPC) / (IOPPC)	◯	◯	
12. Accreditation Certificate of Oily Water Separator (OWS)	◯	◯	
13. Shipboard Oil Pollution Emergency Plan (SOPEP)	◯	◯	
14. Accreditation Certificate of Chemical Dispersant	◯	◯	
15. Garbage Management Plan	◯	◯	
16. Ships Log Book	◯	◯	
17. Oil Record Book	◯	◯	
18. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Nautical Publications	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass Bearing Dated	◯	◯	
Ships Manoeuvring Data Posted	◯	◯	
International Code of Signals	◯	◯	
Table of Lifesaving Signals	◯	◯	
Others	◯	◯	
2. INSTRUMENTATION / EQUIPMENT:			
Gyro Compass Function & Illumination	◯	◯	
Magnetic Compass (Standards and Steering)	◯	◯	
Navigational Lights (including alarm, etc.)	◯	◯	
Radar Function	◯	◯	
Ships Whistle Function	◯	◯	
Clinometer	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Steering Gear (Depending on Nature of Deficiencies)	◯	◯	
Echo Sounder Function Test	◯	◯	
Emergency Lightning on Bridge	◯	◯	
Rudder Indicator	◯	◯	
Ship Pyrotechnic Expiry Date	◯	◯	
Line Throwing Rockets Expiry Date	◯	◯	
VHF Marine Radio	◯	◯	
Binoculars at least 2pcs	◯	◯	
Lifejackets for Persons on watch	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Others	◯	◯	
3. FIRE FIGHTING APPLIANCES:	◯	◯	
Fire Detection / Alarm System for Accommodation and Engine Room	◯	◯	
Fire Detection System	◯	◯	
Automatic Sprinkler	◯	◯	
Smoke alarm in all spaces	◯	◯	
Servicing of Portable Fire Extinguisher	◯	◯	
Fireman's outfit	◯	◯	

Ventilation System	◯	◯	
Quick closing valves	◯	◯	
Others	◯	◯	
D. RADIO ROOM (if any)			
1. Radio Log	◯	◯	
2. Emergency Power	◯	◯	
3. Emergency Lighting	◯	◯	
4. Clock	◯	◯	
5. Call Sign Posted	◯	◯	
6. Battery Room	◯	◯	
7. 500khz auto-alarm system test	◯	◯	
8. Others	◯	◯	
E. LIFE SAVING APPLIANCES			
Liferafts:			
➢ Davits, wiches functions (if davit launched)	◯	◯	
➢ Date last Serviced	◯	◯	
➢ HRU Fitted/Serviced	◯	◯	
➢ Painters Rigging	◯	◯	
➢ Transportability (if LSA 100%)	◯	◯	
➢ Launching Instructions	◯	◯	
➢ Others	◯	◯	
Lifebuoys:			
➢ Marking	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Lights (if fitted)	◯	◯	
➢ Others	◯	◯	
1. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE			
Engine Room skylight function test	◯	◯	
Funnel Flaps Function Test	◯	◯	
Engine room exhaust ventilators closing devises	◯	◯	
Other ventilators (e.g. galley)	◯	◯	
Others	◯	◯	
2. Others	◯	◯	

F. ACCOMMODATION:			
1. LIFESAVING APPLIANCES:			
Life Jackets:			
➢ Proper stowage and readily accessible for emergency use	◯	◯	
➢ Failure to keep life jacket clean and ready to use at all times on board	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Lights and whistles	◯	◯	
➢ Retroreflective tape	◯	◯	
➢ Others	◯	◯	
Life rings:			
➢ Readily accessible for emergency use	◯	◯	
➢ Retrreflective tape	◯	◯	
➢ Dilapidated / unusable	◯	◯	
➢ Lack / insufficient	◯	◯	
➢ Others	◯	◯	
Muster list & Training Manual	◯	◯	
Others	◯	◯	
2. FIREFIGHTING APPLIANCES:			
Fire Control Plan	◯	◯	
Fire Prevention	◯	◯	
Portable Fire Extinguisher (suitable type):	◯	◯	
➢ Positioning	◯	◯	
➢ Date serviced / expiration date	◯	◯	
➢ Lack / insufficient	◯	◯	
Automatic sprinkler, fire detection and fire alarm system in all spaces	◯	◯	
Smoke detection alarm system	◯	◯	
Other equipments:			
➢ Fire Pumps	◯	◯	
➢ Fire Mains	◯	◯	
➢ Hydrant	◯	◯	
➢ Fire hoses (Dilapidated / Insufficient)	◯	◯	
➢ Fire nozzles (Defective / Insufficient)	◯	◯	
Fireman's outfit (if stowed here):			
➢ Protective clothing of material to protect the skin from heat radiating from the fire and from burns and scalding by steam (the outer surface shall be water resistant)	◯	◯	
➢ Boots and gloves of rubber or other electrically non conducting materials	◯	◯	
➢ Rigid helmet providing effective protection against impact	◯	◯	
➢ Electrical safety lamp (hand or head lantern) of an approved type with a minimum burning period of 3 h.	◯	◯	
➢ Breathing Apparatus	◯	◯	
Ventilation system	◯	◯	
Emergency quick closing device's function test	◯	◯	
Cabins fire Hazards and escape route check	◯	◯	
Others	◯	◯	

3. MEANS OF ESCAPE:			
✚ Emergency Lighting Check	◯	◯	
✚ Obstructions	◯	◯	
✚ Marking of route	◯	◯	
✚ Fire Door	◯	◯	
✚ Watertight / weathertight integrity of open hatches and doors	◯	◯	
✚ Others	◯	◯	
4. H.O. REQUIREMENTS:			
✚ Sanitary Accommodation	◯	◯	
✚ First Aide Kit	◯	◯	
✚ Galley Cleanliness and Fire safety	◯	◯	
✚ Others	◯	◯	
5. MISCELLANEOUS:			
✚ Engineers and general alarm functions test	◯	◯	
6. OTHERS:	◯	◯	
G. OPEN DECK:			
1. LIFE-SAVING APPLIANCES:			
✚ Lifebouys	◯	◯	
✚ Forward Liferaft	◯	◯	
✚ Lifejackets (if any stowed here)	◯	◯	
✚ Life rings	◯	◯	
✚ Others	◯	◯	
2. FIRE FIGHTING APPLIANCES			
✚ Fire main check	◯	◯	
✚ Fire hose Boxes / Fire hoses / Nozzles check	◯	◯	
✚ Emergency Fire Pump function test	◯	◯	
✚ Paint Locker Fire Extinguishing System	◯	◯	
✚ Fixed Fire Extinguishing system function check	◯	◯	
✚ Provision of fire control plan	◯	◯	
✚ Fireman's outfit (if located here)	◯	◯	
✚ Others	◯	◯	
3. FREEBOARD DECK			
✚ Ventilator condition closing devises	◯	◯	
✚ Trap Hatches, Check Lock (open) devises ladder steps	◯	◯	
✚ Others	◯	◯	
H. STRUCTURAL SAFETY:			
1. SHELL PLATINGS:			
✚ Bottom Shell thickness	◯	◯	
✚ Side Shell thickness	◯	◯	
2. DECKS:			
✚ Deck Plating	◯	◯	
✚ Deck Over Tanks	◯	◯	
✚ Tween Deck	◯	◯	
✚ Superstructure Deck	◯	◯	
✚ Girders	◯	◯	
✚ Brackets	◯	◯	
✚ Hatch Side Girders	◯	◯	
✚ Others	◯	◯	
3. BOTTOM STRUCTURES:			
✚ Center Girder	◯	◯	
✚ Open Floors:			
➢ Center Bracket	◯	◯	
➢ Side Girders / Intercostals	◯	◯	
➢ Struts	◯	◯	

➢ Side Bracket / Margin Plates	◯	◯	
➢ Transverse and Reverse Frames	◯	◯	
Solid Floors			
➢ Plate thickness	◯	◯	
➢ Lightening hole	◯	◯	
➢ Manhole	◯	◯	
➢ Others	◯	◯	
4. FRAMING SYSTEM			
Longitudinal	◯	◯	
Transverse - *WEB*	◯	◯	
Transverse - *ORDINARY*	◯	◯	
Side Stringers / girders	◯	◯	
Brackets	◯	◯	
5. BEAMS:	◯	◯	
Supporting Structures	◯	◯	
6. PILLARS	◯	◯	
Other attached structural member	◯	◯	
7. WATERTIGHT BULKHEADS AND DOORS:			
Strength of Bulkhead (Plating)	◯	◯	
Stiffeners	◯	◯	
Attachments	◯	◯	
Web Frames and Girders	◯	◯	
Arrangement of watertight BHDS:			
➢ Collision	◯	◯	
➢ After-peak	◯	◯	
➢ Machinery Spaces	◯	◯	
➢ Cargo Holds	◯	◯	
➢ Cofferdam	◯	◯	
➢ Chain Locker	◯	◯	
Watertight Doors:	◯	◯	
➢ Doors used while at sea	◯	◯	
➢ Access doors normally closed at sea	◯	◯	
➢ Other openings closed at sea	◯	◯	
➢ Side plating	◯	◯	

➢ Deck Plating	◯	◯	
➢ Transverse Frames	◯	◯	
➢ Longitudinal Frames	◯	◯	
➢ Exposed Bulkheads	◯	◯	
➢ Stiffeners	◯	◯	
➢ Openings in bulkheads	◯	◯	
➢ Doors for access openings	◯	◯	
8. PROTECTION OF DECK OPENINGS:			
Hatchway Coamings	◯	◯	
Hatchways closed by portable covers and secured watertight by tarpaulins and battening devices	◯	◯	
Hatchways closed by covers of steel fitted with gaskets and clamping devices	◯	◯	
Hatchways in decks at higher levels	◯	◯	
Hatchways in lower decks or within fully enclosed	◯	◯	
Small hatches on the exposed fore and aft deck	◯	◯	
Miscellaneous Openings in freeboard and superstructure deck	◯	◯	
9. PROTECTION OF SHELL OPENINGS:	◯	◯	
Gangway or Fuelling Ports	◯	◯	
Bow Doors, Inner Doors, Side Shell Doors and Stern Doors	◯	◯	
Securing, Locking and Supporting of Doors	◯	◯	
Securing and supporting devices	◯	◯	
Securing and locking arrangements	◯	◯	
Tightness	◯	◯	
10. Others			
I. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Portable Fire-Extinguishers	◯	◯	
No Portable Fire-Extinguishers	◯	◯	
Fire Hydrants, Hoses, Nozzles, Hose-Boxes	◯	◯	
Fixed Fire Extinguishing System (check alarm)	◯	◯	
Fixed Fire Detection System	◯	◯	
Fire Pumps	◯	◯	
Fire Main	◯	◯	
Remote System for Ventilator Closure	◯	◯	
Remote Closing Devises of fuel oil Induced draught fans, oil fuel, transfer pump, oil fuel unit pumps	◯	◯	
Quick closing valves	◯	◯	
Emergency Lighting	◯	◯	
Means of Escape	◯	◯	
Obstruction	◯	◯	
Marking of Escape Routes	◯	◯	
Engine Logbook not updated	◯	◯	
2. MARPOL:			
Oily water separator 15ppm auto stop	◯	◯	
Bilge Pump operation	◯	◯	
Excess oil in bilges	◯	◯	
Cleanliness of Engine Room	◯	◯	

✚ Six (6) wooden scupper plugs of various sizes	◯	◯	
✚ Five (5) open ended drum with appropriate sorbent Materials	◯	◯	
✚ NO 3 kilos of Rags/Absorbent Materials	◯	◯	
3. LIFE-SAVING APPLIANCES:			
✚ Life Jackets for Watch keepers	◯	◯	
4. Others	◯	◯	
J. AFT STEERING ROOM			
1. NAVIGATIONAL SAFETY			
✚ Communication with Bridge	◯	◯	
✚ Instruction on the change-over to emergency steering	◯	◯	
✚ Steering gear angle indicator clearly marked	◯	◯	
✚ Grating installed around steering flat	◯	◯	
✚ Emergency Header Tank full	◯	◯	
✚ No Excessive oil leaks	◯	◯	
✚ Emergency Lighting	◯	◯	
✚ Autopilot (instruction and function check)	◯	◯	
✚ Heading Information	◯	◯	
2. FIRE FIGHTING APPLIANCES			
✚ Emergency Fire pump function check (if located here)	◯	◯	
✚ Portable fire extinguisher	◯	◯	
✚ Cleanliness-No paint (or cargo) stowed, heavy items secured safety	◯	◯	
✚ Handrails and non-slip surface	◯	◯	
3. Others	◯	◯	
K. OPERATIONAL ASPECTS:			
1. Operation of Radar Equipment	◯	◯	
2. Operation of Radio Equipment	◯	◯	
3. Operation of Steering gears	◯	◯	
4. Fire Drill	◯	◯	
5. Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-6

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (COMMERCIAL FISHING BANCA 3GT ABOVE)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A.*(IN METERS):*	BREADTH*(IN METERS):*	DEPTH*(IN METERS):*	DRAFT*(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO. OF PASSENGERS:
BUILD AT:	DATE:		HULL MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Accommodation Ladder	◯	◯	
2. Anchors (in place)	◯	◯	
3. Safety Net	◯	◯	
4. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			

1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Fishing Vessel Safety Certificate	◯	◯	
4. Minimum Safe Manning Certificate	◯	◯	
5. Ship Station License	◯	◯	
6. Certificate of Stability (Not applicable to vessel with outrigger)	◯	◯	
7. Load Line Certificate (For fish carrier cargo only)	◯	◯	
8. Tonnage Measurement Certificate	◯	◯	
9. Garbage Record Book	◯	◯	
10. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
✚ Navigational Chart	◯	◯	
✚ Muster List/Crew List	◯	◯	
✚ Magnetic Compass	◯	◯	
✚ Deck Logbook	◯	◯	
2. RADIO EQUIPMENTS			
✚ VHF Marine Band Radio	◯	◯	
✚ Radio Log	◯	◯	
✚ Handheld Radio	◯	◯	
✚ Emergency Power	◯	◯	
✚ Clock	◯	◯	
✚ Call Sign Posted	◯	◯	
✚ Battery	◯	◯	
✚ 500khz auto-alarm system test	◯	◯	
✚ Others	◯	◯	
3. LIFE SAVING APPLIANCES			
✚ Lifejacket	◯	◯	
✚ Lifebuoy	◯	◯	
✚ Pyrotechnic	◯	◯	
✚ Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
✚ Line Throwing Rockets	◯	◯	
✚ SARTS (Radar Transponder)	◯	◯	
✚ Portable Fire Extinguisher	◯	◯	
✚ Others	◯	◯	
D. DECKS			
✚ Hull Condition	◯	◯	
✚ Fire Extinguisher	◯	◯	
✚ First Aide Kit	◯	◯	
✚ Others	◯	◯	
E. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
✚ Main Engine	◯	◯	
✚ Generator	◯	◯	

Exhaust Fan	◯	◯	
Portable Fire-Extinguishers	◯	◯	
Portable Pump	◯	◯	
Fuel Oil transfer pump	◯	◯	
Obstruction	◯	◯	
Engine Logbook	◯	◯	
Bilge Pump operation	◯	◯	
Cleanliness of Engine Room	◯	◯	
Others	◯	◯	

EVALUATORS:

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____
(Signature over Printed Name) *(Signature over Printed Name)*

_____
Team Leader
(Signature over Printed Name)

Concur:

_____ _____
Skipper / Master **Chief Engineer**
(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-7

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (PASSENGER MOTORBANCA/BOAT)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A.*(IN METERS):*	BREADTH*(IN METERS):*	DEPTH*(IN METERS):*	DRAFT*(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO. OF PASSENGERS:
BUILD AT:	DATE:		HULL MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Accommodation Ladder	◯	◯	
2. Anchors	◯	◯	
3. Safety Net	◯	◯	
4. Others	◯	◯	

B. SHIP'S CERTIFICATES AND DOCUMENTS:			
1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Passenger Ship Safety Certificate	◯	◯	
4. Certificate of Public Convenience	◯	◯	
5. Coastwise/Bay & River License	◯	◯	
6. Minimum Safe Manning Certificate	◯	◯	
7. Ship Station License	◯	◯	
8. Certificate of Stability (Not applicable to ships with outrigger and or carrying 12 passenger and below)	◯	◯	
9. Tonnage Measurement Certificate	◯	◯	
10. Load Line Markings Certificate	◯	◯	
11. Certificate of Compliance (MC 135 voice tape 20GT-150GT/MC 72 and MC 136 safety film 150 GT/ MC 134 below 20GT motorbanca with outriggers/MC-MS-2018-18 not applicable to motorbanca with outriggers)	◯	◯	
12. Passenger Insurance Cover	◯	◯	
13. Garbage Record Book	◯	◯	
14. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass	◯	◯	
Deck Logbook	◯	◯	
2. RADIO EQUIPMENTS			
VHF Marine Band Radio	◯	◯	
Radio Log	◯	◯	
Handheld Radio	◯	◯	
Emergency Power	◯	◯	
Clock	◯	◯	
Call Sign Posted	◯	◯	
Battery	◯	◯	
500khz auto-alarm system test	◯	◯	
Others	◯	◯	
3. LIFE SAVING APPLIANCES			
Lifejacket	◯	◯	
Lifebuoy	◯	◯	
Pyrotechnic	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Line Throwing Rockets	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Portable Fire Extinguisher	◯	◯	
Others	◯	◯	

D. DECKS			
✚ Hull Condition	◯	◯	
✚ Fire Extinguisher	◯	◯	
✚ First Aide Kit (Medicine / Equipments)	◯	◯	
✚ Store Room	◯	◯	
✚ Others	◯	◯	
E. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
✚ Main Engine	◯	◯	
✚ Generator	◯	◯	
✚ Exhaust Fan	◯	◯	
✚ Portable Fire-Extinguishers	◯	◯	
✚ Portable Pump	◯	◯	
✚ Fuel Oil transfer pump	◯	◯	
✚ Obstruction	◯	◯	
✚ Engine Logbook	◯	◯	
✚ Bilge Pump operation	◯	◯	
✚ Cleanliness of Engine Room	◯	◯	
✚ Others	◯	◯	

EVALUATORS:

_____ _____

(Signature over Printed Name) *(Signature over Printed Name)*

_____ _____

(Signature over Printed Name) *(Signature over Printed Name)*

_____

Team Leader

(Signature over Printed Name)

Concur:

_____ _____

Skipper / Master **Chief Engineer**

(Signature over Printed Name) *(Signature over Printed Name)*

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION

FORM-F-8

PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(Headquarters Philippine Coast Guard)
139 25th Street, Port Area
1018 Manila

VESSEL SAFETY ENFORCEMENT INSPECTION CHECK LIST (CARGO MOTOR BANCA/BOAT)

This checklist shall serve as guidelines to be followed by Vessel Safety Inspection Team in conducting Vessel Safety Inspection. Only important items are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" **(please refer to PCG Memorandum Circular 06-12 "Vessel Safety Enforcement Inspections")** of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/records of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have inspected.

PARTICULARS:			
DATE OF INSPECTION:	DATE / TIME:		PLACE:
NAME OF VESSEL:	TYPE:		OFFICIAL NO.:
NAME OF OWNER / OPERATOR:	BUSINESS ADDRESS:		
L.O.A.*(IN METERS):*	BREADTH*(IN METERS):*	DEPTH*(IN METERS):*	DRAFT*(IN METERS):*
GROSS TONNAGE:	NET TONNAGE:		DEADWEIGHT:
MAKE / TYPE OF ENGINE:	HORSE POWER:		SPEED (CRUISING / MAXIMUM):
NO. OF DECK:	NO. OF MAST:	NO. OF OFFICERS & CREW:	NO. OF PASSENGERS:
BUILD AT:	DATE:		HULL MATERIALS:
LICENSE:	DATE OF LAST DRYDOCKING:		

ITEMS SHOULD BE INSPECTED	YES	NO	REMARKS
A. BEFORE BOARDING:			
1. Accommodation Ladder	◯	◯	
2. Anchors (in place)	◯	◯	
3. Safety Net	◯	◯	
4. Others	◯	◯	
B. SHIP'S CERTIFICATES AND DOCUMENTS:			

1. Certificate of Vessel Registry	◯	◯	
2. Certificate of Ownership	◯	◯	
3. Cargo Ship Safety Certificate	◯	◯	
4. Coastwise/Bay & River License	◯	◯	
5. Minimum Safe Manning Certificate	◯	◯	
6. Certificate of Public Convenience or CPC Exemption	◯	◯	
7. Ship Station License	◯	◯	
8. Certificate of Stability (Not applicable to vessel with outrigger)	◯	◯	
9. Load Line Certificate (Not applicable to vessel less than 15 meters and or vessel with outrigger)	◯	◯	
10. Tonnage Measurement Certificate	◯	◯	
11. Garbage Record Book	◯	◯	
12. Others	◯	◯	
C. WHEELHOUSE:			
1. DOCUMENTATION:			
Navigational Chart	◯	◯	
Muster List/Crew List	◯	◯	
Magnetic Compass	◯	◯	
Deck Logbook	◯	◯	
2. RADIO EQUIPMENTS			
VHF Marine Band Radio	◯	◯	
Radio Log	◯	◯	
Handheld Radio	◯	◯	
Emergency Power	◯	◯	
Clock	◯	◯	
Call Sign Posted	◯	◯	
Battery	◯	◯	
500khz auto-alarm system test	◯	◯	
Others	◯	◯	
3. LIFE SAVING APPLIANCES			
Lifejacket			
Lifebuoy	◯	◯	
Pyrotechnic	◯	◯	
Emergency Position Indicating Radio Beacon (EPIRB)	◯	◯	
Line Throwing Rockets	◯	◯	
SARTS (Radar Transponder)	◯	◯	
Portable Fire Extinguisher	◯	◯	
Others	◯	◯	
D. DECKS			
Hull Condition	◯	◯	
Fire Extinguisher	◯	◯	
First Aide Kit (Medicine / Equipments)	◯	◯	
Store Room	◯	◯	
Others	◯	◯	

E. ENGINE ROOM			
1. FIRE FIGHTING APPLIANCES:			
Main Engine	◯	◯	
Generator	◯	◯	
Exhaust Fan	◯	◯	
Portable Fire-Extinguishers	◯	◯	
Portable Pump	◯	◯	
Fuel Oil transfer pump	◯	◯	
Obstruction	◯	◯	
Engine Logbook	◯	◯	
Bilge Pump operation	◯	◯	
Cleanliness of Engine Room	◯	◯	
Others	◯	◯	

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(Signature over Printed Name)

Concur:

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Skipper / Master **Chief Engineer**

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